

Department of Natural Resources
Bureau of Watershed Management
Attn: Roberta Lund - WT/4
PO Box 7921, Madison, WI 53707
FAX: 888.263.8486
WEBSITE: dnr.wi.gov

This form is to be used to register, pursuant to Wis. s. 30.12(1k), Stats., a pier, dock or wharf that was placed on the bed of navigable waters on or before February 6, 2004. The following are requirements for piers that are eligible to be registered with the department. The more accurate information you provide, the better we will be able to ensure that you meet the registration requirements.

- No portion of the pier can be greater than 8-feet wide
- Pier can have a loading platform up to 200 sq. ft.
- Pier can have a loading platform of 200-300 sq ft, if the platform is 10 ft wide or less.
- A pier that is 6 ft wide with an 8 ft wide platform in Areas of Special Natural Resource Interest (ASNRI) waters. Please use the WDNR's Designated Waters Search found in the Surface Water Data Viewer at http://dnr.wi.gov/org/water/data_viewer.htm to determine if the waterbody is an ASNRI.

NOTICE: You do not need to register if your pier, dock, or wharf meets **ALL** of the following standards, which are also outlined in the Pier Planner (DNR Pub no. FH-017).

- The width is maximum of 6 feet wide.
- A maximum 8 feet long by 8 feet wide loading platform or deck may be placed at the end of a 6 foot wide pier, if it is **not** located in an ASNRI water.
- The maximum length to reach a depth needed to moor your boat, use a boat lift, or extends to the 3-foot water depth, which ever length is greater
- The placement of the pier cannot interfere with the rights of other riparian owners.
- The number of moored boats may only be 2 for the first 50 feet of shoreline frontage, and 1 for every additional full 50 feet.

Registration is available only to riparian owners and is not applicable to easement holders seeking grandfathering under s. 30.131, Wis. Stats. Registration does not authorize the placement of a pier in a manner which encroaches or infringes on the riparian rights of another landowner.

Failure to submit an accurate and complete registration form may prevent the registration of your pier. Personally identifiable information will be used to administer the Department's water regulation program and may be subject to release under Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.]

Please fill out this form with BLACK INK.

Section 1: Landowner Information				
Name (Individual, Organization, Entity)	Contact Person	Title		
Mailing Address	City	State	Zip Code	Fire Number
Email Address	Telephone Number (include area code)	Fax Number (include area code)		
Section 2: Applicant Information (if different than Landowner)				
<input type="checkbox"/> Consultant <input type="checkbox"/> Agent <input type="checkbox"/> Other		If Other, please specify		
Name (Organization or Entity)	Authorized Representative	Title		
Mailing Address	City	State	Zip Code	
Email Address	Telephone Number (include area code)	Fax Number (include area code)		
Section 3: Pier, Dock or Wharf Location				
Site Name (if any)	County	Municipality		
Location Address/ Description		<input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township		

Name and Return Address

Parcel Identification Number

Section 4: Location Information

This information is available on your tax bill. Please provide the section, range, township information and also, the latitude and longitude (if available)

PLSS (Public Land Survey System) Method

Quarter-Quarter		Quarter-Quarter		Section	Township	Range	Direction	If this site is not wholly contained on the quarter-quarter section, more description:
<input type="checkbox"/> NW	<input type="checkbox"/> NE	<input type="checkbox"/> NW	<input type="checkbox"/> NE					
<input type="checkbox"/> SW	<input type="checkbox"/> SE	<input type="checkbox"/> SW	<input type="checkbox"/> SE					Government Lot:

Latitude and Longitude Method (if available)

	Degrees	Minutes	Seconds	Method of Determining
Latitude				<input type="checkbox"/> GPS
Longitude				<input type="checkbox"/> DNR Surface Water Data Viewer or WebView
				<input type="checkbox"/> Other (please specify):

Section 5: Waterway Information

Name or description if unnamed	Type
	<input type="checkbox"/> Lake <input type="checkbox"/> Stream

Section 6: Pier, Dock, or Wharf Information

Pier, Dock or Wharf Placement Date, if known (month/date/year): ____/____/____

Please provide photographs of your pier, dock, or wharf as it appeared on or before February 6th, 2004. Current photographs are permissible if the pier has not changed in size and configuration since February 6th, 2004.

Note: provide as many different perspectives and angles of the pier, dock, or wharf as possible. Date of Photographs: ____/____/____

Section 7: Pier, Dock or Wharf Design

To be eligible for registering your pier or wharf with the department, the structure must meet certain dimensions. If your structure does not meet these dimensions, then you will have to apply for an individual permit. Using the attached blank diagram sheet located on page 4, please provide a drawing of your pier or wharf. The drawing should include a location sketch and top view. Please clearly indicate the scale, identify the pier dimensions or features, the number and location of slips, and indicate the total feet of shoreline property. In the table below, please enter the total feet of shoreline for your property, total number of boat slips, the length and width of both the "Loading Platform" and "Main Stem", and the square footage of the "Loading Platform." Note: You do not need to enter a square feet value for the "Main Stem."

Total Feet of Shoreline	Number of Boat Slips	Dimensions	Length	Width	Square Feet
		Main Stem			N/A
		Loading Platform			

Section 8: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this pier or wharf registration. I certify that the information contained in this form and attachments is true and accurate. I certify that the design information submitted reflects my pier, dock or wharf as it was on Feb 6, 2004.

Permission: I hereby give the Department permission to enter and inspect the property at reasonable times, to evaluate this notice and registration, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative	Title	Telephone Number
Signature	Date Signed	

Mail or fax this signed completed form, along with all of the required information to the address on the front of this application. This registration is approved when it is signed and dated below by an authorized Department of Natural Resources employee. Once this registration is approved, please keep a copy for your records. You may also record this form with the register of deeds in the county where your pier is located.

LEAVE BLANK - AGENCY USE ONLY

Date Received	<input type="checkbox"/> ASNRI	Registration Accepted?	<input type="checkbox"/> Yes <input type="checkbox"/> No
State of Wisconsin Department of Natural Resources For the Secretary		Title	
Approved by:		Date Signed	

Section 9: Register of Deeds

You may also record this form with the Register of Deeds in the county where you pier is located. In order to file this pier registration form with the Register of Deeds it must be accepted and signed by the Department and you must provide the legal description using the PLSS Method in Section 4. Additionally, you will have to submit an authenticated or acknowledged signature below. If you fail to provide any of this information, the Register of Deeds will not accept the pier registration.

Note: Signatures may be authenticated or acknowledged. Both are not necessary.

Dated _____

Signature 1 _____ (SEAL)

AUTHENTICATION

Signature(s) _____.

authenticated on _____.

* _____

TITLE: MEMBER STATE BAR OF WISCONSIN

(If not, _____ authorized by Wis. Stat. § 706.06.)

ACKNOWLEDGMENT

STATE OF WISCONSIN)
) ss.
_____ COUNTY)

Personally came before me on _____, the above named _____

_____ to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

* _____

Notary Public, State of Wisconsin
My Commission (is permanent) (expires: _____)

*Type name below signatures.

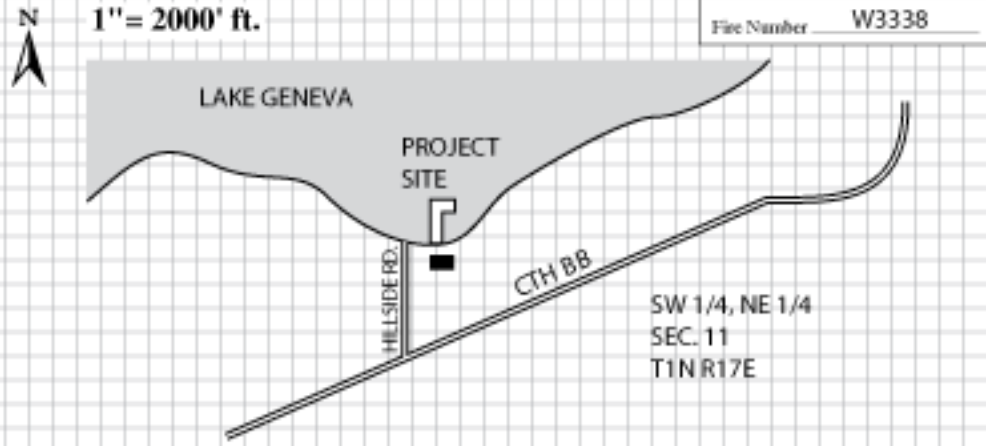
This document was drafted by the Wisconsin Department of Natural Resources with information provided by the riparian owner seeking registration.

DRAWINGS OF PROPOSED ACTIVITY SHOULD BE PREPARED IN ACCORDANCE WITH SAMPLE DRAWING

Location Sketch (Indicate scale.) Show route to project site: include nearest main road and crossroad.

PIERS
SAMPLE DRAWING

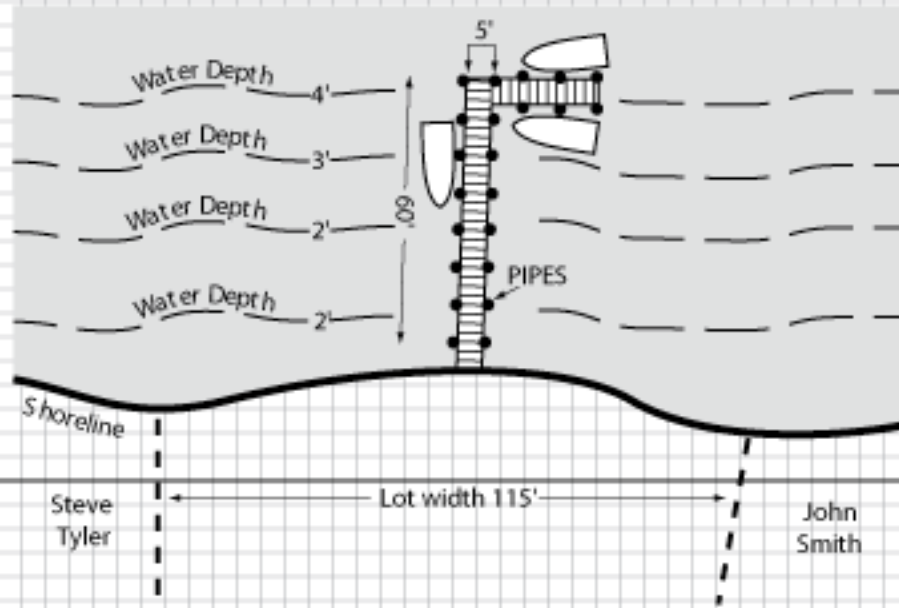
Proposed Materials:



Project Plans. (Include top view and typical cross sections. Clearly identify features and dimensions or indicate scale.) Use additional sheets if necessary.

1" = 40'

Top View



DRAWINGS OF PROPOSED
ACTIVITY SHOULD BE
PREPARED IN ACCORDANCE
WITH SAMPLE DRAWING

Location Sketch (Indicate scale.) Show route
to project site: include nearest main road and crossroad.

Proposed Materials

N 1" = _____ ft.

File Number _____

Project Plans. (Include top view and typical cross sections. Clearly identify features and dimensions or indicate scale.)
Use additional sheets if necessary.

N 1" = _____ ft.

Top View